

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, July 22, 2026, Truckee Tahoe Airport District Community Room A & B, located at Truckee Airport, 10356 Truckee Airport Road and via live stream.

CALL MEETING TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President David Diamond
Vice President Greg Horvath
Director Mary Hetherington
Director Teresa O’Dette
Director Kat Rohlf

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeff Menasco, Director of Aviation
Ms. Liza Smith, Director of Finance & Administration
Mr. Vince Wawrzynski, Director of Operations & Maintenance
Mr. Josh Nelson, District Legal Counsel
Ms. Lauren Tapia, HR Manager & District Clerk

VISITORS’ PRESENT: 2

PUBLIC COMMENT ON CLOSED SESSION ITEM:

Ms. Lisa Holan made a public comment on the Conference with Real Property Negotiators closed session item.

Mr. Jan Holan made a public comment on the Conference with Real Property Negotiators closed session item.

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - (Paragraph (1) of subdivision (d) of section 54956.9)
 - Name of case: *Truckee Fire Protection District v. County of Placer*, Sacramento County Superior Court, Case No. 25WM000083
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - Government Code Section 54957
 - Title: District Legal Counsel
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 10266 Truckee Airport Road
 - Agency Negotiator: Robb Etnyre
 - Negotiating Parties: Truckee River Ventures Inc, dba Lift Truckee
 - Under Negotiation: Rent and Rental Payments

ADJOURN OUT OF CLOSED SESSION: 4:30 PM

President Diamond reported out of closed session that there was no reportable action.

CALL MEETING TO ORDER: 4:40 PM

VISITORS PRESENT: 9

SPECIAL ORDERS OF BUSINESS:

President Diamond wished Director Rohlf a happy birthday.

Director Rohlf noted that she will be seeking reelection for the Truckee Tahoe Airport District Board of Directors.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

Mr. Craig Rowe made a public comment announcing his candidacy for the Truckee Tahoe Airport District Board of Directors.

MODIFICATION OF AGENDA: None.

CONSENT ITEMS

- Minutes: June 24, 2026, Regular Meeting ----- TAB 01
- Monthly Service Bills and Fees – June 2026 ----- TAB 02
- Multi-Year Parking Space and Lease Concession Agreement – AVIS & Enterprise TAB 03
- Waddle Ranch 2026 Fuels Reduction Project Mechanical Thinning Contract --- TAB 04
- Nevada County Certificate of Recognition for Castle Peak Avalanche S&R ----- TAB 05

PUBLIC COMMENT: None.

MOTION #1 JULY 22, 2026: Director Hetherington motioned to approve the Consent Items Tabs 01 – 05. Vice President Horvath seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O’Dette, and Rohlf voted in favor of the motion. Motion passed.

ACTION ITEMS

AIRPORT OFFICE BUILDING TEMPORARY LEASE EXTENSION (TAB 06)

Mr. Jeff Menasco, Director of Aviation, reviewed the agenda items for the staff report. The Board of Directors had no questions or comments on the agenda item.

PUBLIC COMMENT: None.

MOTION #2 JULY 22, 2026: Director Hetherington motioned to approve an extension of the current Truckee River Ventures lease until October 1, 2026, with the stipulation that if no long-term lease is finalized by then, a 90-day notice to vacate would be issued with vacancy beginning on January 1, 2027. Director O’Dette seconded the motion. President Diamond, Vice President Horvath, and Directors Hetherington, O’Dette, and Rohlf voted in favor of the motion. Motion passed.

BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 12)

- Truckee Tahoe Workforce Housing Agency Update

No Update.

- Town of Truckee River Revitalization Steering Committee

No Update.

- Climate Transformation Alliance Report

Mr. Etnyre noted he would share the July 10, 2026, CTA meeting summary when available.

- TNT-TMA Report

Discussion ensued regarding TTAD's membership participation in TNT-TMA and the development of carpooling and public transit options between Reno and Truckee.

PUBLIC COMMENT: None.

MANAGEMENT TEAM REPORTS

DISTRICT COUNSEL REPORT

District Counsel Nelson noted that the California Legislature is in summer recess, but that he will provide an update when they return. District Counsel Nelson reviewed measures that will appear on the November 2026 ballot, specifically Prop 45 which is an expedited CEQA Review.

GENERAL MANAGER'S REPORT (TAB 08)

Mr. Etnyre reviewed the General Manager's report, specifically item 4: Peak Period Operations during the 4th of July Holiday and item 3: Board Topics for the Next 30 days which includes the agenda items for the Board workshop on July 29, 2026. Discussion ensued regarding the District's extended late night FBO services to firefighting aircraft responding to the Elephant Fire.

Mr. Menasco reviewed the Aviation and Community Services Report, specifically June 2026 jet operations by weight class. Discussion ensued regarding staff's participation in Martis Camp's Community Day and potential reasons for the increase in jet operations.

Ms. Liza Smith reviewed the Finance and Administration Report. Discussion ensued regarding the YTD Employee Performance Bonus report.

PUBLIC COMMENT: None.

ROLLING AGENDA (TAB 09)

Mr. Etnyre reviewed the rolling agenda for the Board of Directors.

BOARD MEMBER ANNOUNCEMENTS: Director Rohlf noted her attendance of the in-person Ethics AB 1234 training hosted at the Town of Truckee. Director Rohlf stated that it was well attended and encouraged her Board members to attend next year.

President Diamond noted that he and Mr. Menasco gave a presentation at Good Morning Truckee's Special District Update.

ADJOURN TO CLOSED SESSION

PUBLIC COMMENT: None

CLOSED SESSION

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - Government Code Section 54957
 - Title: District Legal Counsel

ADJOURN OUT OF CLOSED SESSION: 5:40 PM

President Diamond reported out of closed session that there was no reportable action.

At 5:41 PM on July 22, 2026, a regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.

THIS SET OF MINUTES IS A CONDENSED VERSION OF THE JULY 22, 2026, REGULAR BOARD MEETING. TO WATCH THE MEETING IN ITS ENTIRETY:

<https://ttm.open.media/sessions/345615/truckee-tahoe-airport-board-july-22-2026?category=458>

Signed by:

David Diamond

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David Diamond, Board President

Signed by:

Robb Etnyre

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Robb Etnyre, Board Secretary