

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS special meeting held Wednesday, October 22, 2025, Truckee Tahoe Airport District, located at 10356 Truckee Airport Road, Truckee, California 96161 as well as live stream.

CALL MEETING TO ORDER: 1:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President David Diamond
Vice President Mary Hetherington
Director Teresa O’Dette
Director Greg Horvath
Director Kat Rohlif

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeff Menasco, Director of Aviation
Ms. Liza Smith, Director of Finance and Administration
Ms. Lauren Tapia, HR Manager/District Clerk
Mr. Josh Nelson, District Counsel

VISITORS PRESENT: 3

PUBLIC COMMENT: None.

SPECIAL ORDERS OF BUSINESS: None.

MODIFICATION OF AGENDA: None.

BUDGET WORKSHOP #2 (TAB 01)

Mr. Robb Etnyre and Ms. Liza Smith welcomed the Board of Directors to the second Budget Workshop for FY 2026. Ms. Smith reviewed the agenda and process for the second workshop.

Ms. Smith and Mr. Etnyre reviewed the 2026 Budget Workshop #2 presentation, specifically the changes that were made from the first budget workshop. The Board of Directors reviewed their questions and comments with staff.

Discussion ensued regarding working toward the differentiation of airside and landside revenues, JSX’s proposed revenue, the proposed additional temporary employees to support JSX’s potential operation at the District, the estimated net revenue with JSX, the next steps to regain the agency partnership funding from Gateway Mountain Center pending the sale of their employee housing/healing center, Board meeting dinners, the need to establish a process framework for the District’s Strategic Initiatives, and updating Policy Instruction 311. There was Board consensus to continue providing Board meeting dinners from Red Truck.

PUBLIC COMMENT: Mr. Jan Holan, Owner of the Lift Workspace, made a public comment on the positive experience he has had with the Finance and Administration Office.

BOARD ANNOUNCEMENTS: None.

ADJOURN

PUBLIC COMMENT: None

MOTION #1 OCTOBER 22, 2025: Director O’Dette made a motion to adjourn the meeting. Director Rohlif seconded the motion. President Diamond, Vice President Hetherington, Directors Horvath, O’Dette and Rohlif voted in favor of the motion. The motion passed.

At 1:51 PM on October 22, 2025, a special meeting of the Truckee Tahoe Airport Board of Directors adjourned.

THIS SET OF MINUTES IS A CONDENSED VERSION OF THE OCTOBER 22, 2025, SPECIAL BOARD MEETING. TO WATCH THE MEETING IN ITS ENTIRETY: <https://ttm.open.media/sessions/328923/truckee-tahoe-airport-board-budget-workshop-october-22-20258>

Signed by:

David Diamond

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David Diamond, Board President

Signed by:

Robb Etnyre

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Robb Etnyre, Board Secretary