

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS special meeting held Monday, May 28, 2025, Truckee Tahoe Airport District, located at 10356 Truckee Airport Road, Truckee, California 96161.

CALL MEETING TO ORDER: 1:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President David Diamond
Vice President Mary Hetherington
Director Greg Horvath (left meeting at 3:45 PM)
Director Teresa O'Dette
Director Kathryn Rohlf

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeffrey Menasco, Director of Aviation
Ms. Kelly Woo, Director of Finance and Administration
Mr. Vince Wawrzynski, Director of Operations
Mr. Josh Nelson, District Counsel
Ms. Lauren Tapia, HR Manager/District Clerk

VISITORS PRESENT: 0

PUBLIC COMMENT: None.

SPECIAL ORDERS OF BUSINESS: None.

MODIFICATION OF AGENDA: None.

BOARD STRATEGIC PLAN UPDATE – GOALS AND STRATEGIES WORK PLAN REVIEW (TAB 01)

Mr. Robb Etnyre welcomed the Board of Directors to the special meeting. Mr. Etnyre reviewed the agenda, which includes the Board's review of the updated draft of the Strategic Plan Goals 2026-2028 work plan. The work plan has been updated by staff based on past Board workshops and staff input. Staff is requesting the Board to guide the finalization of the Strategic Plan Goals for years 2026-2028, including identifying any top priorities of the Board, by year. Mr. Etnyre noted that the Board would also receive an update from Aviation Legal Counsel, Mr. Steve Osit, regarding the benefits and challenges of the FAA's updated Grant Assurance Obligations.

Mr. Etnyre provided a brief overview of the strategic initiatives (Fly Safe, Fly Quiet, Fly SAF, STEAM, and Wildfire) that are concentrated within the Natural Resource Conservation and Social Responsibility Strategic Plan focus areas.

Mr. Etnyre then transitioned the discussion to review the updated goals and strategies by strategic focus area. Mr. Etnyre noted that the goal of today's discussion is to collect feedback, which will help build action steps for each goal/strategy that will then be reviewed at the next Board meeting.

- Economic Responsibility

Mr. Etnyre reviewed the draft goals and strategies for the Economic Responsibility strategic focus area. The Board reviewed their questions and comments on the goals and strategies for the Economic Responsibility strategic focus area. Discussion ensued regarding allocated timekeeping for staff for larger-scale District projects, adding a recurring year (i.e., every 5, 7, 10 years, etc.) for an economic impact study, the desire to have an operationally balanced budget, and the methodologies of achieving an operationally balanced budget.

- Operational Efficiency

The Board reviewed their questions and comments on the goals and strategies for the Operational Efficiency strategic focus area. Discussion ensued regarding the idea of holding off on FAA AIP projects until the Board further understands the impact of the newly updated FAA Grant Assurance Obligations, considering construction costs vs. snow removal costs on hanger rows, understanding the benefits of the District conducting a Classification and Compensation on regular (every 3 years) basis, defining success for the Fly Quiet and Fly Safe Program, finding ways to utilize Artificial Intelligence (AI) to help update Board Policy Instructions, and to review them on a more frequent basis than every five (5) years.

- Social Responsibility

The Board reviewed their questions and comments on the goals and strategies for the Social Responsibility strategic focus area. Discussion ensued regarding the staff to increase transient pilot engagement in Fly Quiet and Safe Programs, discussion of the type of infrastructure that furthers Fly Safe and Fly Quiet programs, the idea of restructuring the five strategic initiatives under three pillars (safety, environment, and education), and the multi-step process of the District bringing in community members and partners to evaluate noise and annoyance impacts.

- Natural Resource Conservation

The Board reviewed their questions and comments on the goals and strategies for the Natural Resource Conservation strategic focus area. Discussion ensued regarding having a more defined focus on the educational component of the District's greenhouse gas emissions, the desire for the Climate Transformation Alliance (CTA) to have a bigger impact on the community, and the potential impacts the new FAA Grant Assurances have on the transition from 100LL to an FAA approved unleaded alternative. The Board requested to receive a presentation update from individuals from CTA at a future Board meeting.

BREAK: 2:31 PM – 2:40 PM

Mr. Etnyre reviewed the various plans the District maintains and how often those plans are reviewed and updated, and the board's leadership style. Discussion ensued regarding Board accountability on prior decisions, and for staff to present only quarterly management reports.

FAA GRANT ASSURANCE OBLIGATIONS – UPDATE (TAB 02)

Mr. Steve Osit, Aviation Legal Counsel, provided an overview of the newly updated FAA Grant Assurance Obligations and how those impacts might affect the District. The Board reviewed their questions and comments for Mr. Osit. Discussion ensued regarding the impacts of declining an AIP Discretionary grant, the False Claim Act and what it means, the uncertainty of the interpretation of the new executive orders added to the FAA Grant Assurance Obligations, the removal of considering greenhouse gas emissions from environmental reviews, the future of 100LL alternative and the potential conflict between California state law and federal law should the feds extend beyond the 2030 deadline. Mr. Osit noted that his only recommendation is that the Board understand how the District can meet the certifications under the new grant assurances should it take FAA Grant funding. There was Board consensus to consider financing the entire A2 Construction project amount and then wait to decide whether to submit to the FAA for reimbursement through FAA AIP and AIG funding when the project is complete.

BOARD STRATEGIC PLAN UPDATE – GOALS AND STRATEGIES WORK PLAN REVIEW – CONTINUED (TAB 01)

Mr. Etnyre requested Board feedback on future infrastructure ideas at the Airport. Discussion ensued regarding actively setting goals for future larger-scale projects (on a 5-7 year basis), including aging infrastructure, as well as a counterpoint view of simply maintaining infrastructure, receiving actionable data that proves the lengthening and widening of Runway 02/20 would produce desired results, and the ability of incorporating an analysis of future fleet mixes should the District decide on building/replacing hangar rows in the future.

Director Horvath left the meeting at 3:45 PM.

Mr. Etnyre discussed the upcoming Board workshop with consultants Agnew::Beck on July 11, 2025. Mr. Etnyre noted that he would like to receive individual feedback via email from the Board about what they would like to cover at that meeting.

President Diamond requested that Board members share their feedback directly with Mr. Etnyre regarding the document he distributed to the Board and staff, which outlines a proposed initiative structure and communications strategy.

BOARD ANNOUNCEMENTS: None.

ADJOURN

PUBLIC COMMENT: None

MOTION #1 MAY 28, 2025 S: Director O'Dette motioned to adjourn the May 28, 2025, Special meeting. Director Rohlf seconded the motion. President Diamond, Vice President Hetherington, and Directors O'Dette and Rohlf voted in favor of the motion. The motion passed.

At 4:03 PM the May 28, 2025, special meeting of the Truckee Tahoe Airport Board of Directors adjourned.

Signed by:

David Diamond

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David Diamond, Board President

Signed by:

Robb Etnyre

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Robb Etnyre, Board Secretary