

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, December 04, 2024, Truckee Tahoe Airport District Community Room A & B, located at the Truckee Airport, 10356 Truckee Airport Road, as well as live stream.

CALL MEETING TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President Rick Stephens
Vice President Kat Rohlf
Director Mary Hetherington (via Teleconference under AB 2449)
Director Teresa O’Dette
Director David Diamond

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeff Menasco, Director of Aviation
Ms. Kelly Woo, Director of Finance & Administration
Mr. Josh Nelson, District Legal Counsel (via Teleconference)
Ms. Lauren Tapia, HR Manager/District Clerk

OPEN SESSION CALL TO ORDER: 4:30 pm

VISITORS PRESENT: 33

SPECIAL ORDERS OF BUSINESS:

- **RESOLUTION 2024-08 COMMENDING DIRECTOR RICK STEPHENS (TAB 01)**

Vice President Rohlf read Resolution 2024-08 Commending Director Rick Stephens in its entirety.

MOTION #1 DECEMBER 04, 2024: Director O’Dette motioned to approve Resolution 2024-08 Commending Director Rick Stephens. Director Hetherington seconded the motion. President Stephens, yes. Vice-President Rohlf, yes. Director Diamond, yes. Director Hetherington, yes. Director O’Dette, yes. Motion passed.

- **RESOLUTION 2024-09 APPRECIATION TO MR. DAVE HOFFMAN (TAB 02)**

President Stephens read Resolution 2024-09 Appreciation to Mr. Dave Hoffman in its entirety.

MOTION #2 DECEMBER 04, 2024: Director Diamond motioned to approve Resolution 2024-09 Appreciation to Mr. Dave Hoffman. Director Hetherington seconded the motion. President Stephens, yes. Vice-President Rohlf, yes. Director Diamond, yes. Director Hetherington, yes. Director O’Dette, yes. Motion passed.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None.

MODIFICATION OF AGENDA: None.

SPEAK YOUR PEACE (TAB 03)

President Stephens reviewed the “Speak Your Peace” norms for the Board of Directors and general public.

CONSENT ITEMS

- Minutes: October 23, 2024, Regular Meeting ----- TAB 04
- Minutes: November 13, 2024, Special Meeting ----- TAB 05
- Monthly Service Bills and Fees – October 2024 ----- TAB 06
- TTAD & TART Agreement ----- TAB 07

PUBLIC COMMENT: None.

MOTION #3 DECEMBER 04, 2024: Director Hetherington motioned to approve the Consent Items Tabs 04 – 07. Director O’Dette seconded the motion. President Stephens, yes. Vice-President Rohlf, yes. Director Diamond, yes. Director Hetherington, yes. Director O’Dette, yes. Motion passed.

Director asked a clarifying question on the TTAD Wage Scale for CalPERS. Staff responded accordingly.

WILDFIRE MITIGATION PROJECT(S) UPDATE – CALFIRE AND FIRE DISTRICT CHIEFS

The Board of Directors received a Wildfire Mitigation Project update from CalFIRE and Fire District Chiefs. The Board of Directors thanked the presenters for their project updates.

PUBLIC COMMENT: None.

BOYS AND GIRLS CLUB OF NORTH LAKE TAHOE – ANNUAL PROGRAM REVIEW

The Board of Directors received an annual program update from Ms. Mindy Carbajal, Executive Director of the Boys and Girls Club of North Lake Tahoe. The Board of Directors thanked Ms. Carbajal for the BGCNLT annual program review.

PUBLIC COMMENT: None.

MISSION TO MARS SUMMER CAMP – SUMMER PROGRAM REVIEW

The Board of Directors received a summer program review from Mr. Ken Aronson on the Mission to Mars Summer Camp. The Board of Directors thanked Mr. Aronson for the Mission to Mars summer program review.

PUBLIC COMMENT: None.

TRUCKEE ARTS ALLIANCE – ANNUAL ART IN THE AIRPORT REVIEW

The Board of Directors received an annual Art in the Airport program review from Ms. Kelly Cutler. The Board of Directors thanked Ms. Cutler for the Art in the Airport program review.

PUBLIC COMMENT: None.

TTAD AGENCY PARTNERSHIP DETERMINATIONS (TAB 08)

Ms. Phyllis McCon and Ms. Dana Cary reviewed the FY 2024 Agency Partnership Funding Determination presentation for the Board of Directors and the public. The Board of Directors reviewed their questions and comments on the agenda item. Discussion ensued regarding adding additional funds to certain projects, specifically Rocker Memorial, Tahoe City XC Center, and Gateway Mountain Center. Discussion ensued regarding the amount of work goes into partnership determination process, whether this is the last Partnership Program Grant cycle or not, what is an “airport purpose” and how the “airport purpose” is satisfied for the two proposed capital projects, and the necessity to honor the process at which the grant committee follows.

PUBLIC COMMENT:

Mr. Ben Martin made a public comment on the agency partnership determinations.

Ms. Missy Mohler made a public comment on the agency partnership determinations.

Ms. April Cole made a public comment on the agency partnership determinations.

Mr. Colin Robinson made a public comment on the agency partnership determinations.

Ms. Sue Ireland made a public comment on the agency partnership determinations.

Mr. Sven Leff made a public comment on the agency partnership determinations.

MOTION #4 DECEMBER 04, 2024: Director Hetherington motioned to approve a total of \$717,388 in committee-recommended funding as presented in Attachment A by the Tahoe Truckee Community Foundation with the acknowledgement that STEAM and “Airport Purpose” are effectively addressed in the approved projects. Vice President Rohlf seconded the motion. President Stephens, yes. Vice-President Rohlf, yes. Director Diamond, yes. Director Hetherington, yes. Director O’Dette, yes. Motion passed.

BREAK: 6:18 PM – 6:28 PM

PMCD UPDATES – GENERAL AVIATION LEASING, RENTS & FEES (TAB 09)

Mr. Jeff Menasco reviewed the proposed updates to the District’s PMCD documents for the Board of Directors. The Board of Directors reviewed their questions and comments on the agenda item.

PUBLIC COMMENT: None.

MOTION #5 DECEMBER 04, 2024: Director Hetherington motioned to approve all changes to the PMCD GA Leasing, Rents & Fees Policy effective January 1, 2025. Director Diamond seconded the motion. President Stephens, yes. Vice-President Rohlf, yes. Director Diamond, yes. Director Hetherington, yes. Director O’Dette, yes. Motion passed.

BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 10)

- Town of Truckee River Revitalization Steering Committee

Mr. Menasco reviewed his Truckee River Revitalization Steering Committee monthly update.

- Climate Transformation Alliance

Mr. Etnyre reviewed the Climate Transformation Alliance update.

- ACT Board of Directors Attendance

Mr. Etnyre noted that there will be no ACT meeting in December. Next meeting will be January 22, 2025.

GENERAL MANAGERS REPORT (TAB 11)

Mr. Etnyre provided an update on the Hangar Damage report and an insurance update.

Mr. Menasco reviewed the Monthly Operations and Comment Report

Ms. Kelly Woo reviewed the Monthly Financial Report.

PUBLIC COMMENT: None.

ROLLING AGENDA (TAB 12)

Mr. Etnyre reviewed the Rolling Agenda for the Board of Directors

BOARD MEMBER ANNOUNCEMENTS

SELECTION OF BOARD PRESIDENT AND VICE PRESIDENT PRO TEM (TAB 13)

Discussion ensued regarding who would be the best option for Board President and Vice President PRO TEM.

PUBLIC COMMENT: None.

MOTION #6 DECEMBER 04, 2024: Director O’Dette motioned to approve Director Rohlf to be Board President PRO TEM and Director Hetherington as Vice President PRO TEM. Director Diamond seconded the motion. President Stephens, yes. Vice-President Rohlf, yes. Director Diamond, yes. Director Hetherington, no. Director O’Dette, yes. Motion passed.

ADJOURN

PUBLIC COMMENT: None

MOTION #7 DECEMBER 04, 2024: Director O'Dette motioned to adjourn the meeting. Vice President Rohlf seconded the motion. President Stephens, yes. Vice-President Rohlf, yes. Director Diamond, yes. Director Hetherington, no. Director O'Dette, yes. Motion passed.

At 6:52 PM the December 04, 2024, regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.

THIS SET OF MINUTES IS A CONDENSED VERSION OF DECEMBER 04, 2024, REGULAR BOARD MEETING. TO WATCH THE MEETING IN ITS ENTIRTY: <https://ttm.open.media/sessions/303875/truckee-tahoe-airport-board-december-4-2024?category=458>

Signed by:

David Diamond

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David Diamond, Board President

Signed by:

Robb Etnyre

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Robb Etnyre, Board Secretary