

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS special meeting held Thursday, February 11, 2021 via live web streaming.

CALL MEETING TO ORDER: 1:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President Teresa O’Dette (via Teleconference)
Vice President David Diamond (via Teleconference)
Director Kathryn Rohlf (via Teleconference)
Director Rick Stephens (via Teleconference)
Director Mary Hetherington (via Teleconference)

STAFF PRESENT: Mr. Kevin Smith, General Manager (via Teleconference)
Mr. Hardy Bullock, Director of Aviation & Community Services (via Teleconference)
Ms. Kelly Woo, Director of Finance & Administration (via Teleconference)
Mr. Josh Nelson, District Legal Counsel (via Teleconference)
Mr. Marc Lamb, Community Relations Manager (via Teleconference)
Ms. Lauren Tapia, HR Manager/District Clerk (via Teleconference)

VISITORS PRESENT: 0

MODIFICATION OF AGENDA: None.

SPECIAL ORDERS OF BUSINESS: Vice President Diamond noted appreciation to staff for turning up the new Alder Hill wild fire camera.

PUBLIC COMMENT: Mr. Tom Meadows, Truckee resident, made a public comment regarding Board and Public interaction during public comment periods.

WELCOME AND REVIEW OF AGENDA ITEMS

Mr. Smith reviewed the special meeting agenda and inquired if the Board would like to reorder any agenda items. Mr. Smith noted that some agenda items could be moved to a future meeting if time runs short.

There was Board consensus to move agenda item 8 as the first agenda item to discuss.

FUTURE OF THE LAND SWAP WITH TTS-A & RUNWAY 02/20 WIDENING AND EXTENDING PER 2015 AIRPORT MASTER PLAN

Mr. Smith reviewed the background of the agenda item, and noted that the FAA expressed that they are not opposed to the Runway 02/20 Widening and Extending project, but that they will not fund it. The District has a grant to reconstruct Runway 02/20 in its existing configuration (no widening, no extending), however if the District would like to look at the design of extending and widening, now would be the time to conduct the engineering and design for the idea of extending and widening.

PUBLIC COMMENT:

Ms. Katherine Hayes Rodriguez, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Mr. Craig Strom, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Mr. Josh Levinger, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Mr. Chris and Ms. Karsten Swenson, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Mr. Martin Hailey, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Ms. Nova Lance-Seghi, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Mr. Todd Karol, Truckee Resident made a public comment against the Runway 02/20 Widening and Extending.

Ms. Daralin Dotts, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Ms. Michelle and Tom Stoddard, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Mr. Ken Aronson, Truckee Resident, made a public comment regarding a political flier send by Directors Stephens, O'Dette, and Diamond noting they would vote "no" to any motion to extend/widen Runway 02/20.

Mr. Nick Greece, made a public comment against the Runway 02/20 Widening and Extending.

Ms. Rieca Tift, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Mr. Tom Meadows, Truckee Resident, made a public comment against the Runway 02/20 Widening and Extending.

Each Board member noted their comments on the possible Runway 02/20 Widening and Extending project. Discussion ensued. There was Board consensus to not conduct engineering and design work to lengthen and widen the runway as part of the Runway 2/20 FAA funded reconstruction project. Board consensus was that widening and lengthening the runway would be very costly and not have a measurable benefit to noise and annoyance reduction.

There was Board consensus to have staff develop a FAQ sheet for this agenda item to assist the public with information and understanding regarding this topic.

LAND EXCHANGE WITH TTS-A

Mr. Smith noted the land exchange with TTS-A. There was Board consensus to have the topic discussed at a future meeting.

REVIEW AND POSSIBLE REVISION OF AIRPORT MASTER PLAN

Mr. Smith noted that Chapter 2 is currently being updated in the Master plan, but that some of the items that will be discussed today can be found in Chapters 4 and 5 of the Master Plan. Staff is in favor of a master plan update but does not feel a full rewrite is necessary due to some of the work already underway. Discussion amongst the Board regarding the level of revision of the master plan, the cost of revising/updating the master plan, having a different consultant revise/update the master plan, the process and timeline estimates of the master planning process, outreach methods that are required of the master plan, removing the lengthening and widening of Runway 02/20 from the Master Plan, and the Board's participation in outreach open houses. There was consensus for staff to bring back a scope of work at the regular March Board meeting for the Board to discuss further.

PUBLIC COMMENT:

Ms. Donna Brown, Truckee Resident, made a public comment inquiring about public participation within the Master Planning process.

GOAL AND/OR FOCUS SETTING FOR 2021 (TAB 01)

Mr. Smith reviewed the staff report for the Goal/Focus setting as well as a CSDA article referencing goal settings for “traction”. Each Board member reviewed their comments and suggested edits to the proposed goals/focus areas. Mr. Smith noted the comments and suggested edits. Mr. Smith stated that he would return with an updated draft reflecting the comments and suggested edits at the regular February Board meeting.

PUBLIC COMMENT:

Ms. Donna Brown, Truckee Resident, made a public comment regarding affordable housing as a District goal.

Mr. Tom Meadows, Truckee Resident, made a public comment about adding airport infrastructure projects to the District Goals.

RESTRUCTURING OF THE AIRPORT COMMUNITY ADVISORY TEAM (ACAT) (TAB 02)

Mr. Smith reviewed the staff report on the proposed restructuring of ACAT. Mr. Bullock reviewed the various restructuring options as presented in the staff report. Discussion ensued amongst the Board regarding the various restructuring options, the idea of changing the group’s name, realistic participation of the Board with some of the options, the Brown act and lack of enthusiasm of any option that removes the original mission of ACAT, fear of losing pilot participation, facebook activity, and the option of having seats by geographical location. There was Board consensus to have Mr. Smith and Mr. Bullock return with options to create a “hybrid” group (which includes a Board standing committee) as well as an option to restructure the current ACAT format so it can be reviewed at the regular March Board meeting.

PUBLIC COMMENT:

Ms. Donna Brown, Truckee Resident, made a public comment expressing favor of options 2, 6 or 7.

Mr. Dennis De Cuir, made a public comment expressing the importance of the Brown Act, and would not be in favor of participating in a “free-form” outfit of ACAT.

Mr. Tom Meadows, Truckee Resident, made a public comment not in favor of altering ACAT but suggested adding quarterly community outreach meetings to stimulate public participation.

REVIEW OF MICRO-SITE FOR PROCEDURE DEVELOPMENT & COMMUNITY OUTREACH (TAB 03)

Mr. Bullock reviewed the results of the Board poll which guided work related to the flight procedure videos, animations, microsite, and messaging. Director Hetherington noted that she was unable to participate in the poll. Discussion ensued regarding outreach, specifically when and how much outreach the District should do regarding flight procedures, cost of procedure development, thought of obtaining the FAA’s opinion of the proposed procedures prior to public outreach, and Director Hetherington’s poll votes as she was unable to participate when first queried by staff. There was consensus to not pursue the Splainers video and to proceed with the overflight video. Mr. Bullock reviewed the heat map of departure and procedure traffic over the community. There was consensus to have staff make the technical submissions to the FAA using the consultant team for the flight procedures, complete the overflight video simulation and heat map, complete and launch the microsite, but to wait on holding major public outreach until viability and feasibility of the procedures was more developed with FAA, and to have this topic as a standing agenda item for future meetings which will provide consistent updates for the Board and public.

PUBLIC COMMENT:

Mr. Tom Meadows, Truckee Resident, made a public comment regarding specific verbiage made in the Staff memo regarding the overflight video.

BOARD MEETING MANAGEMENT (MEETING FREQUENCY) (TAB 04)

This agenda item has been moved to a future meeting.

REVIEW OF PROPOSED BOARD MINUTES POLICY (TAB 13)

This agenda item has been moved to a future meeting.

ADJOURN TO CLOSED SESSION

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

PUBLIC COMMENT: None.

The Board met and discussed Mr. Smith's annual (2020) appraisal and approved a merit increase and performance award. The Board reported that they are overall pleased with the performance of the General Manager and awarded a merit increase of 3.15% which equates to \$185,840/year and a performance award of \$5,000.

BOARD MEMBER ANNOUNCEMENTS

None


ADJOURN

MOTION #1 FEBRUARY-1-2021 S: Director Hetherington motioned to adjourn the meeting. Director Stephens seconded the motion. Vice President Diamond, yes. Director Stephens, yes. Director Rohlf, yes. Director Hetherington, yes. The motion passed via roll call vote.


At 5:25 PM the February 11, 2021, special meeting of the Truckee Tahoe Airport Board of Directors adjourned.

THIS SET OF MINUTES IS A CONDENSED VERSION OF THE FEBRUARY 11, 2021 SPECIAL BOARD MEETING. TO WATCH THE MEETING IN ITS ENTIRTY: <https://ttm.open.media/sessions/162455/truckee-tahoe-airport-board-february-11-2021?category=458>

Teresa O'Dette, President of the Board

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Kevin Smith, Secretary of the Board

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