

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS special meeting held Wednesday, October 5, 2020 via live web streaming.

**CALL MEETING TO ORDER:** 3:30 PM

**PLEDGE OF ALLEGIANCE**

**DIRECTORS PRESENT:** President Teresa O’Dette (via Teleconference)  
Vice President Mary Hetherington (via Teleconference)  
Director Lisa Wallace (via Teleconference)  
Director Rick Stephens (via Teleconference)

**STAFF PRESENT:** Mr. Kevin Smith, General Manager (via Teleconference)  
Mr. Hardy Bullock, Director of Aviation & Community Services (via Teleconference)  
Mr. Josh Nelson, District Legal Counsel (via Teleconference)  
Ms. Lauren Tapia, HR Manager/District Clerk (via Teleconference)

**VISITORS PRESENT:** 6

**MODIFICATION OF AGENDA:** None.

**SPECIAL ORDERS OF BUSINESS:** None.

**PUBLIC COMMENT:** None.

**SELECTION PROCESS FOR APPLICANTS TO THE BOARD OF DIRECTORS VACANCY (TAB 01)**

District Counsel Nelson reviewed his staff report outlining how to move forward with filling the vacancy on the Board of Directors created by Director Morrison’s resignation. District Counsel Nelson reviewed the Board’s decision at the September 4<sup>th</sup> Special meeting not to conduct public interviews of the applicants at the scheduled October 13<sup>th</sup> Special meeting. District Counsel Nelson noted that today’s special meeting was requested by Vice President Hetherington to review the process again, and to generally discuss the process for considering applicants and potentially making an appointment to fill the vacancy.

Vice President Hetherington noted the opinion piece written in the Sierra Sun about the Board’s decision to conduct private interviews, and that the Board should reconsider their decision made at the September 4<sup>th</sup> Special meeting. Discussion ensued regarding the amount of open questions the Board Members would ask whether those questions be written and sent prior or asked at the time of the meeting, how the applicants would respond, as well as the selection process of the virtual straw poll. There was Board consensus to not send questions for applicants to respond and have those responses posted with the agenda on the District’s website, but instead verbally ask their questions in real time at the October 5<sup>th</sup> Special Board meeting. Members of the public will have the ability to suggest a question during the initial public comment period, and that it would be at the Board Member(s) discretion to ask the suggested question. The Board will also conduct a virtual straw poll where the applicants would be listed in alphabetical order by surname and the Board will rank them, verbally, when asked by District Counsel Nelson. A motion (or multiple motions) can/will be called after the conclusion of the straw poll.

Vice President Hetherington thanked everyone for being able to meet on such short notice.

**PUBLIC COMMENT:** None.

**ADJOURN**

**MOTION #1 OCTOBER-05-2020 S:** Vice President Hetherington motioned to adjourn the meeting. Director Wallace seconded the motion. President O’Dette, yes. Vice President Hetherington, yes. Director Stephens, yes. Director Wallace, yes. The motion passed via roll call vote.

At 4:16 PM the October 05, 2020 special meeting of the Truckee Tahoe Airport Board of Directors adjourned.

Teresa O’Dette, President of the Board

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Kevin Smith, Secretary of the Board

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