

The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY ADVISORY TEAM (ACAT) regular meeting held Tuesday, May 05, 2020 via live web streaming.

CALL MEETING TO ORDER: 9:00 AM

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Chair Leigh Golden  
Member Joe Lorenz  
Member David Diamond  
Member Kat Rohlf  
Member Lynne Larson  
Member Stacy Caldwell (arrived at 10:30 am)

STAFF PRESENT: Mr. Hardy Bullock, Director of Aviation & Community Services  
Mr. Marc Lamb, Community Relations Manager  
Mr. David Van Quest, Aviation & Community Services Associate  
Ms. Lauren Tapia, HR Manager / District Clerk

MEMBERS OF THE PUBLIC: 0

SPECIAL ORDERS OF BUSINESS:

None.

PUBLIC COMMENT:

None.

CONSENT ITEMS:

- Minutes: March 05, 2020 – Regular Meeting

**MOTION #1:** Member Rohlf made a motion to approve the March 05, 2020 meeting minutes. Member Golden seconded the motion. Chair Diamond - Yes, Members Lorenz – Yes, Golden - Yes, Rohlf – Yes, and Larson – abstain. Motion passed via roll call vote.

#### **VIRTUAL MEETING GUIDELINES (TAB 02)**

Ms. Lauren Tapia reviewed the virtual meeting guidelines for ACAT Members.

#### **Public Comment:**

None.

#### **KTRK TRAILS PHASE II UPDATE (TAB 03)**

Mr. Bullock reviewed the history of Phase I & II of the KTRK Trails project. Mr. Bullock noted that the District as a whole would like to initiate trail construction as the Airport is viewed as a hub for all the trails in the Martis Valley. Staff believes the trail up to Northstar is the most viable trail to initiate. There is a small triangle parcel on 267 that has been in and out of escrow. The District would need an easement through that parcel to fully connect said trail. Staff proposed an idea to hire a real estate

professional to help negotiate an easement with the land owners, which should not exceed the cost of \$5,000. Discussion ensued amongst members regarding staff's proposal, and there was consensus from members to take the proposed expenditure to the Board of directors for approval.

**Public Comment:** None.

**MOTION #2:** Member Rohlf made a motion to approve the proposal of hiring a real estate professional to negotiate a trail easement not to exceed \$5,000. Member Golden seconded the motion. Chair Diamond - Yes, Members Lorenz – Yes, Golden - Yes, Rohlf – Yes, and Larson – yes. Motion passed via roll call vote.

### **AIRSPACE AND FLIGHT PROCEEDURE OVERVIEW (TAB 03)**

Member Larson inquired with other members if they have read the submitted materials in it's entirety. Member Larson expressed confusion as to why the subject is being discussed with ACAT Members as this is a Board priority project. Member Larson noted that in the future, if this topic is presented again, that it be presented in an easily digestible way as it is highly technical, this will help conversation be as efficient as possible.

Member Caldwell entered meeting at 10:30 am.

Discussion ensued regarding the merit and concerns of each procedure as well as path alignment outlined in Mr. Bullock's presentation. There was member consensus to recommend that the Board focus on the SIGNA flight procedure off of Runway 29 westbound.

**Public Comment:** None.

**BREAK:** 10:43 – 10:47 am

Member Caldwell left meeting at 10:46 am

### **SUB-COMMITTEES AND REPORTS**

#### **Emergency Map Project Update**

Chair Diamond thanked Mr. Van Quest for his help in creating the map. Mr. Van Quest presented the draft emergency landing map for the Members. There was member consensus that the draft document looks to be sufficient. The final project will be presented for ACAT approval at the June ACAT meeting.

#### **Safe Haven Project Update**

Chair Diamond noted that the project has been completed by its Ad Hoc committee. Chair Diamond stated that once Mr. Smith is done reviewing the project, it will be presented to the ACAT Members for approval at the June ACAT Meeting.

#### **Real Estate Guide Update**

Chair Diamond stated that this project has been delayed, but now that Member Larson is set up to meet virtually, progress will be made in May. More information to come.

#### **KTRK Curfew Modifications Update**

Mr. Bullock noted that the draft policy is finished and is being reviewed by Mr. Smith. Mr. Covey is developing a pilot survey. More information to come.

#### **5901G Policy Update**

Mr. Bullock noted that the policy is 95% complete and will be forwarded to the General Manager for final review. Mr. Covey gave an update on the new flight simulator.

#### **Member Announcements**

Member Larson would like to discuss “touch and goes” and possible ideas of how to mitigate their impact onto the community. Member Larson also recommended Members to ask Mr. Bullock their technical questions offline so those members can get their answers prior to the meeting, which would allow for a more efficient meeting.

#### **Staff Announcements**

Mr. Bullock noted that the Communication Plan has been completed and noted that the subcommittee will be sunsetted.

**Public Comment:** None.

#### **ADJOURNEMENT OF MEETING**

**Motion #3:** Member Golden made a motion to adjourn the meeting. Member Golden seconded the motion. Chair Diamond - Yes, Members Lorenz – Yes, Golden - Yes, Rohlf – Yes, and Larson – yes. Motion passed via roll call vote.

At 11:11 AM the May 05, 2020 regular meeting of the Truckee Tahoe Airport Community Advisory Committee adjourned.