

The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY ADVISORY TEAM (ACAT) regular meeting held Tuesday, May 7, 2019 in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.

CALL MEETING TO ORDER: 9:15 AM

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Chair Leigh Golden
Member David Diamond
Member Lynne Larson
Member Stacy Caldwell
Member Kat Rohlf

STAFF PRESENT: Mr. Hardy Bullock, Director of Aviation and Community Services
Mr. Kevin Smith, General Manager
Mr. Marc Lamb, Community Relations Manager
Mr. Mark Covey, Pilot and Passenger Outreach Coordinator
Ms. Jill McClendon, Program Coordinator

VISITORS PRESENT: One

SPECIAL ORDERS OF BUSINESS: Mr. Bullock noted that the Board of Directors did not select a new ACAT member at their April Board Meeting. There are two candidates interested in filling the pilot position vacated by Paul Fast. The Board will vote at the May 22, 2019 meeting.

PUBLIC COMMENT: None.

CONSENT ITEMS:

- Minutes: March 12, 2019

PUBLIC COMMENT: None.

MOTION #1: Chair Golden moved to approve the March 2019 ACAT Minutes. Member Diamond Seconded. Chair Golden, and Members Diamond, Larson, Caldwell and Rohlf voted in favor of the motion. Motion passed.

DISCUSSION ITEMS: BEST PRACTICES FOR CONDUCT BY PUBLIC APPOINTED OFFICIALS

Mr. Michael Colantuono with Colantuono, Highsmith, Whatley, PC presented on Effective Public Service for Policymakers. Mr. Colantuono discussed ACAT's job as a committee whose members are appointed by the Board. Mr. Colantuono also discussed the goals of meeting management, ethical decision making and public participation requirements. As part of the presentation Mr. Colantuono discussed that every meeting should have a purpose and part of job on any elected board or committee is to balance efficiency with public input.

PUBLIC COMMENT: None.

BREAK: 10:21 AM – 10:27 AM

ACTION ITEMS:

Selection of Aviation Community Benefit Ad Hoc replacement member following departure of Member Fast – Deferred to next item

Sunset / Creation of Ad Hoc Committees

- *Trails Phase II:* Continue
- *Pilot Messaging:* Sunset
- *Skydive:* Sunset – Skydive Truckee Tahoe will need to report back regarding the engine modification; Member Larson would like a report on noise complaints regarding the skydive aircraft. A noise and annoyance report will be presented at the July meeting with an operator report from Skydive Truckee Tahoe in September.
- *Youth Glider:* Sunset
- *Communications Master Plan:* Sunset – Member Diamond updated the committee that an agency has been selected and he sees no further work from ACAT at this time.
- *Aviation Benefit:* Sunset – ACAT members are not sure what the next steps are and feel deliverables for this committee need to be defined.
- *Fire:* Discuss at the June meeting. What role does the airport play in fire safety and what is the community benefit.
- *Mt. Top AWOS:* Sunset – Transition to staff to see if it would be worth doing after a decision is made regarding ADS-B. Potential for this committee to be picked back up in the future.
- *Community Sponsorship:* Consensus among ACAT members to make a policy recommendation on sponsorship. Mr. Smith will discuss this idea with the Board at the May 22, 2019 meeting.

Mr. Smith asked ACAT if they would be interested in working on a Golf Course Master Plan for Ponderosa Golf Course. The Airport owns the Golf Course and contracts with Truckee Donner Recreation and Parks District to manage it. This will be discussed at a future meeting.

PUBLIC COMMENT: None.

SUB-COMMITTEES AND REPORTS: Covered in the previous item.

PUBLIC COMMENT: None.

Member Caldwell left the meeting at 11:42 AM.

ADJOURN

PUBLIC COMMENT: None.

MOTION #2: Member Larson motioned to adjourn the meeting. Chair Golden seconded. Members Golden, Diamond, Larson and Rohlf voted in favor of the motion. The motion passed.

At 11:46 AM the May 7, 2019 regular meeting of the Truckee Tahoe Airport Community Advisory Committee adjourned.